

How to apply for a Vulnerable Sector Check at the Cochrane RCMP

Step One:

You have Springbank Minor Hockey Letter of volunteer position/enrollment.

- Please contact SMHA Operations to obtain this letter.
 - operatoins@springbankhockey.com
- SMHA does not cover any cost associated with Background checks as we are sponsored by Alberta Volunteer Services and as a volunteer you should not be required to pay if you have your letter.
- If you are required to be fingerprinted as part of your secondary search this cost is not covered and you will be required to pay.

Step Two:

Follow the instructions on the [Cochrane RCMP Criminal Record Check website](#)

Step Three:

Inform SMHA Operations of your scheduled appointment

- Once you receive your copy of your Background check, please send a PDF or picture of it to SMHA Operations
- Your background check will be recorded in your Spordle profile as dates only - no documents will be uploaded due to the privacy act.
- SMHA does not keep these on record.
- Please be sure to keep your copy safe if you are required to provide it to another organization you volunteer for.