

FAQ for SMHA Hockey Team Bank Account

What is required?

A letter from the hockey team **signed** by a minimum of two parents on the team who are not signing authorities on the account or a letter from Springbank Minor Hockey Association; both need to indicate:

- Official team name, address, phone number & email address to be used for the account.
- Outline in the letter who is the Authorized Signing Officer and or Treasurer
- Signing arrangement for banking transactions (either anyone to sign or two to sign).
- Current, government, photo issued ID of Signatory as well as a current utility bill verifying their address on ID (such as Enmax). Both addresses must match.
- Indicate whether the organization is required to file a Tax return outside Canada. (Yes or No).

What is the process to set up an account?

Please email/call Kelli Fry, Small Business Advisor to book an appointment at:

Phone: 403 476-4012 Ext 4300

Email: kelli.fry@scotiabank.com

Given mandated restrictions for occupancy with Covid, teams will need to book an appointment in advance. **Please allow 30 minutes for the appointment (if all information received in advance).** The bank will also issue a debit card and provide complimentary starter cheques.

What is the account fee?

Scotiabank offers a Community account for \$3/mth for 10 transactions. For further details please visit the website:

<https://www.scotiabank.com/ca/en/small-business/business-banking/business-bank-accounts/scotia-community-account-plan.html>

****Scotiabank West Springs is a proud supporter of minor hockey and we will waive the first three months of account fees for all team accounts set up through our branch.**

Teams will also be entered into a draw for a \$200 Gift Certificate for a pizza party! The winning team will be announced Oct. 29th, 2021.

What happens when the hockey season is over?

Please email/mail/drop off a Letter of Direction (signed) from the Treasurer or Signing Officer to Kelli Fry, Small Business Advisor as to when you want the accounts closed. There is no fee to close the account so please ensure there are no funds remaining.

Other Scotiabank West Springs Branch Contacts if you need assistance:

Christopher Fobert, Branch Manager

Phone: 403-476-4012 Ext 4000

Email: christopher.fobert@scotiabank.com

Janet Giles, Customer Experience Lead

Phone: 403-476-4012 Ext 4400

Bank Address: 7000, 873-85th St. SW Calgary, AB T3H 0J5

Bank Transit: #02469