

## Respect in Sport – Parent Add a Child.

## Please print this information sheet for your reference

Hockey Calgary requires every player registered for minor hockey to have a valid Respect in Sport – Parent certificate associated with the player's Hockey Canada profile. This document is intended to assist you to add your child(ren) to your RIS account if you have not done so already or need to add a sibling not previously listed.

Visit the Hockey Alberta Respect-In-Sport - Parents website.

1. Select your language preference.



2. Log into your Respect in Sport (Parent) Account.



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3. Click on "Profile".



4. Click on "Child Management" under Profile Information.,

HOME F	PROFILE	RESPI	prese	nts N SPO	PARTNERS	HELP	LOGOUT ACCOUNT NAME username CERTFED LSST LOGN: JUN: 1671, 2021
	PROGRAM ACCESS	For H	ockey Ca	hada Parents	HA	NDOUTS	ICATION #: Expression and the may 1st, 2025
PROFILE PAGE							
Profile Creation Date: June 15th, 2021 Current Certification Date June 16th, 2021	Last Login: June 16th, 2021 @ ::	12:36 am (EST)	Last Comp Completion	eted Module/Section: Survey	Certificati	on #:	
Profile Information	Reset Password	Certificate and	Takeaways	Payment Receip	t Privacy P	olicy	* Required field
This section lists all in	formation provided	when you registe	ered your acc	ount.			
Account Information	n Child Managen	nent Re-certif	y Now				

5. Click "ADD CHILD". This will match an existing Hockey Canada ID to your child(ren) or it will generate a one if there isn't an existing Hockey Canada ID for them. This allows Springbank to receive record of the RIS-P certificate for the player(s).

Profile Inform	ation			* Required fie
nis section lists all info	rmation provided when you regist	tered your account.		
Account Information	Child Management			
Full Name	Birth Date	Association	Gender	Hockey Member ID
Child's name	month/day/year	SPRINGBANK	Male	13 Digit Hockey Canada ID
Child's name	month/day/year	SPRINGBANK	Male	13 Digit Hockey Canada ID
				_



## 6. Complete the required information for the child.

Add A Child To	o Your Profile	:	×	IMPORT "SPRINC
First Name *				an alpha
Enter your child	s first name as	shown on their birth	n certificate or entered	lf you u
Last Name *	select C			
Enter your child	s last name as s	shown on their birth	certificate or enterec	
Date of Birth *				Click "S
Enter your child	l's correct date	of birth. This is a re	equirement for providi	
Gender *				
⊖ Male ⊖ Fema	ale			
Street Number *	Street Name *		Unit Number	
			Optional	
City *	Province *	Country *	Postal Code *	
Association *		Search Filt	Clear Selected	
Hockey Alber	rta Parent			
				-
S Save an	AVE d Add Child	Close	CANCEL Without Saving	

**IMPORTANT**: Under "Association\*", select "SPRINGBANK" only! Click on the + sign for an alphabetical list of all associations.

If you use the search filter, - Do NOT select Calgary Springbank Jr C!

Click "SAVE and Add Child" at the bottom.

7. If there is an existing Hockey Canada ID profile matching the information entered for your child, you will be prompted to select their profile and continue to match that profile to the child you are entering. If there is no match, this step will not appear and a Hockey Canada ID will be generated for your child.

8. If you have more than one child to add to your profile, please repeat Step 5-7 until all children, and Hockey Canada(HCR) ID numbers are listed.

NOTE: If by chance a Hockey Member ID is blank for an existing child, click on the child's name and click "EDIT CHILD". Confirm their information and association selected is "SPRINGBANK" and match the profile with the one found in the Hockey Canada Registry. This will re-match their existing Hockey Canada ID profile with your Respect in Sport-Parent account.